ENTERPRISE TIME RECORDING SOLUTIONS INC.

Enterprise Suite Premier

Software Features:

- Expandable to Unlimited Employee Capacity
- PC based software – Windows: Server, XP, Vista, 7, 8
- Single-User & Multi-User
- Network Capability
- Automatic Polling and Processing
- Built in Report Query Capability
- Scheduling Ability: Handles Multiple Shifts, Continental Schedules, and Complex Rules
- Human Resources & YTD Absenteeism Tracking
- Job Costing and Labour Distribution modules available
- Interface Capability: Import/Export to most Payroll/HR Software; Payroll Services, and Custom Interfaces available
- Accrual Builder & Accrual Tracking

System Requirements:

Processor	Pentium 4 and greater
Memory	1GB RAM or greater
Disk Space	500MB
Operating System	Windows XP, Vista, 7, 8
Additional Items	Screen Resolution Minimum 1024 x 768, CD-ROM Drive, COM Port

Server:

Processor	Pentium 4 and greater
Memory	1GB RAM or greater
Disk Space	Minimum 500MB; Varies with System Configuration
Network Operating System	Windows Server 2000, 2003, 2008, 2012
Network Bandwidth	10/100 Mbps LAN (WAN/VPN configurations must use Terminal Server or Citrix)
Additional Items	Screen Resolution Minimum 1024 x 768, CD-ROM Drive, COM Port

Additional Modules:

As part of Enterprise Time Inc.'s ongoing commitment to providing Solutions for any client needs, we built 6 additional modules which can be fully integrated into Enterprise Suite. Whether you need a module from the get-go or want assurance that Enterprise Suite will grow with your business, our modules can be quickly installed at any time to start making your business more efficient. You can choose from the following modules:

- Labour Distribution
- Job Costing
- Employee Self Serve Kiosk
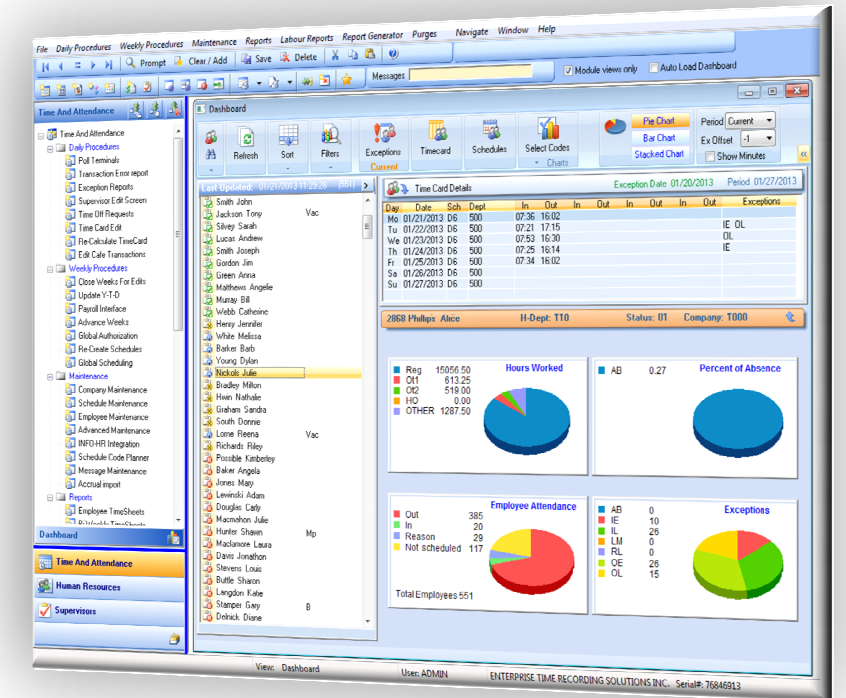- Access Control
- Points Tracking
- Photo ID

ACCREDITED BUSINESS
BBB Rating: A+

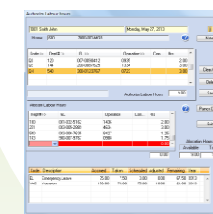# ENTERPRISE TIME RECORDING SOLUTIONS INC.

Enterprise Suite Premier:
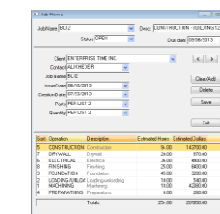
Time & Attendance Software Solution
Client-Server

- Time & Attendance
- Human Resources
- Scheduled Code Planner
- 100+ Reports
- Definable Pay Rules
- Payroll Interface

Full Integration with 6 Additional Modules Including:

Labour Distribution

Job Costing

Employee Self Serve Kiosk

Flexible Solutions for your Time Recording Needs!

Look at what 5 minutes lost each day can cost you!

$ Rate	EMPLOYEES					
	5	10	25	50	100	500
10.00	$1 062.50	$2 125.00	$5 312.50	$10 625.00	$21 250.00	$106 250.00
12.00	$1 275.00	$2 550.00	$6 375.00	$12 750.00	$25 500.00	$127 500.00
15.00	$1 593.75	$3 187.50	$7 968.75	$15 937.50	$31 875.00	$159 375.00
20.00	$2 125.00	$4 250.00	$10 625.00	$21 250.00	$42 500.00	$212 500.00

*Calculations show the cost in a year of losing 5 minutes every day, based on 255 working days per year

Enterprise Suite Premier

Significant Reductions in Payroll Preparation Time!

We designed our Time & Attendance Solution to improve the efficiency of your Payroll Administrator and cut payroll processing time by over half. Enterprise Suite Premier is an easy-to-use automated Time & Attendance system that offers advanced tools in a simple format.

- Scheduling
- Automates Payroll calculations associated with employee pay
- Accrual Builder & Tracking
- Year-to-Date Reports

Our Software provides flexibility because we understand that each company may have unique requirements. Enterprise Suite manages the data collected from the terminals or PCs when employees punch in and out. Time & Attendance data and reports can then be printed from your PC or electronically interfaced directly into your payroll software or service.

Accurate Time Calculations!

Enterprise Suite uses an Electronic Time Card to hold all the punch details for every employee. This makes the payroll process quicker and more accurate. Users can set the pay rules and see each employee's hours break into the appropriate categories, post the appropriate codes, etc. based on the employee's punched time. With no chance of human error and complex pay rules, this Time Card is completely accurate. If a change is necessary however, the user can simply click on the punch and enter the new time.

- Posts codes for incorrect punches
- Full archive of employee punches
- Shows total hours, premiums, overtime, etc.
- Can deduct hours for breaks and meals
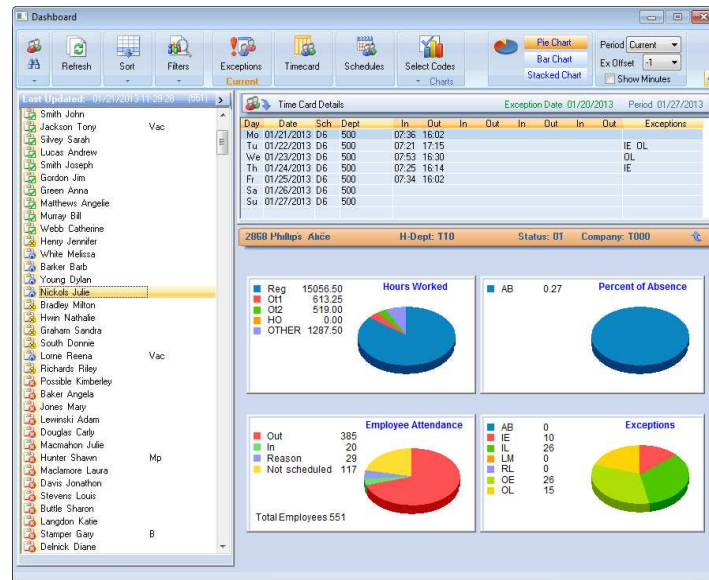
Pictured above is our Interactive Dashboard, a powerful tool to improving workflow. It shows the real-time attendance of your employees as well as providing the Time Card Details for specific individuals and a visual representation of attendance, worked hours, and improper punching records.
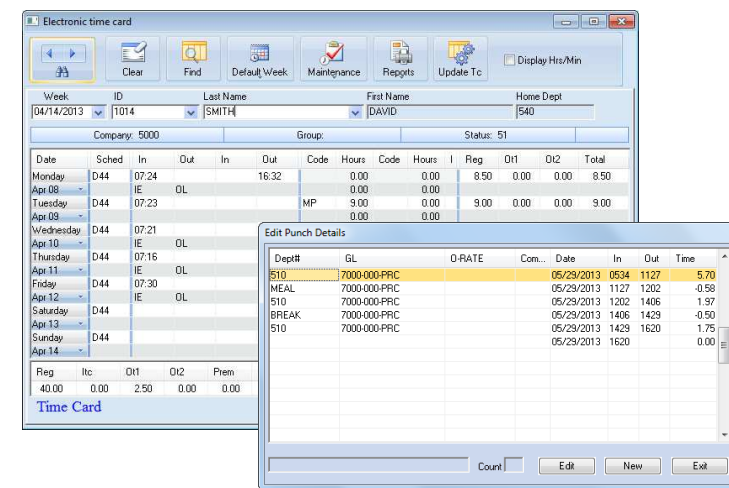
Quick and Efficient Mass Editing!

With a large number of employees, editing each individual time card becomes tedious. To make payroll more efficient, we created the Supervisor Edit Screen. It works the same way as an exception report, it shows all the employees for the selected period who punched incorrectly (In Early/Late, Out Early/Late, Missing Punch) but it allows the users to edit and correct the punches, or approve the hours. This saves you time as it only shows the punches that need your attention.

- Can be run for individual companies, groups, statuses or departments
- Selectable date range
- Easily sorted
- Can be filtered by codes, approved hours, etc.

Enterprise Suite Premier

Easy Vacation Scheduler!

In order to keep every day as efficient as the next, we created the Scheduled Code Planner. Supervisors can schedule any Time Off requested by employees in advance or on the fly to balance, plan, and budget vacation days or any other Time Off. This feature allows you to forecast the busiest days and make sure you are never under staffed. The Scheduled Code Planner is very easy to use, like the rest of Enterprise Suite, just Point and Click!

- Colour Co-ordinated
- Allows for mass editing
- Managers and Supervisors can better plan and budget vacation schedules
- Accrual balances display hours earned, taken, remaining, and scheduled
- Easy methods to quickly assign codes
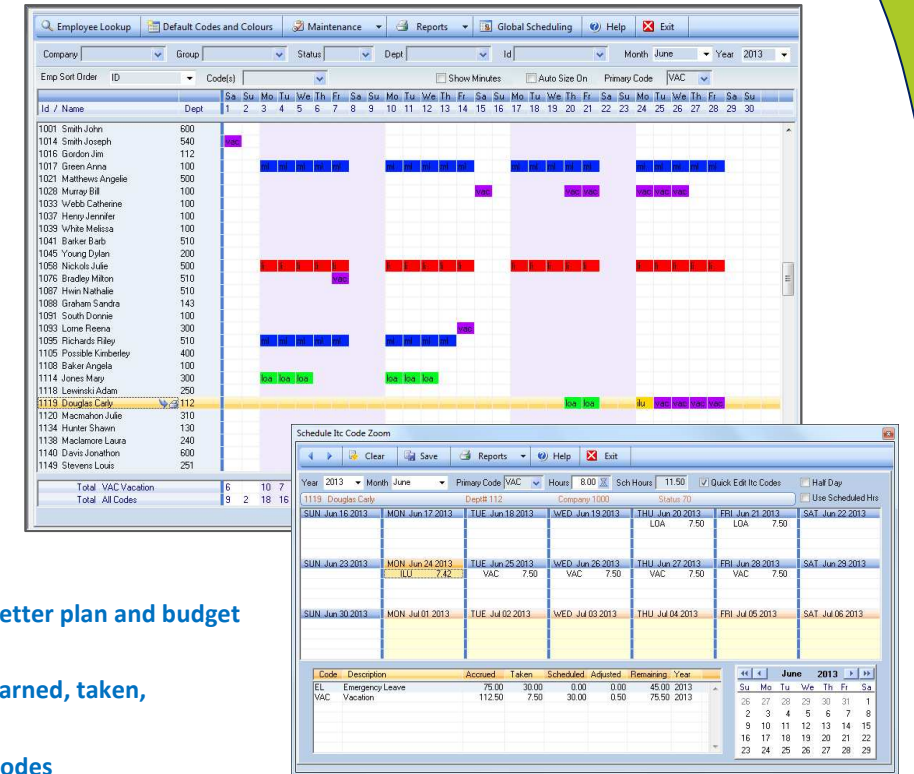
Over 100 Convenient Reports!

To keep every part of your Time & Attendance as easy and powerful as possible we designed over 100 different reports that improve the day-to-day and once-a-month processes as much as possible.

- Built-in Report Generator – allows customization of your own reports
- Employee Time Sheets, Exceptions Report, YTD Accruals, Attendance Reports, Payroll Reconciliation Report, Hours Total Report, and many more reports available
- Can be printed, viewed on screen, or saved directly to PDF, Excel, MS Word, Word Pad, and HTML
- Auto Email Feature: allows you to automatically send selectable reports via email to your managers/employees
- Detailed audit trail report available